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YESTERDAY, TODAY & TOMORROW

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March 25, 2016

To Whom It May Concern:

It is with much pleasure that I write this letter to support Meredith Richter for your. She is currently serving as an intern for my nonprofit organization, and I've found her to be more than competent in several areas.

I personally have seen her attack difficult projects with determination as well as smoothly complete simple tasks. She has just the right combination of knowing when to ask supplemental questions and when to solely finish a project. She has been a huge asset since joining us here. She always willingly volunteers to do whatever is needed to better our organization.

She expertly executes all social media tasks and knows how to adjust accordingly between the different platforms. She needs no supervision in this area. In addition to being proficient in many computer programs and understanding the importance of digital media, she is also great with people. Part of the job is interacting with members of our organization, and she has been very adept at communicating with different types of personalities and business owners of many different ages.

In addition to getting along with others, she has a great attitude and possesses the demeanor of someone much older and with more experience. We all know it's very difficult to teach someone to behave as if they have common sense or to understand things of 'the world', but Meredith does this in a very confident and cool manner.

I know that you also will find her to be an exemplary asset to you as well.

Sincerely,

Pam Powers-Smith
Director, Opelika Main Street
President, Public Relations Council of Alabama (East Alabama Chapter)